



AUDIT COMMITTEE

Date: Tuesday 23 September 2008

Time: 6.00 p.m.

Place: Shimkent Room, Daneshill House, Danestrete, Stevenage

Contact: Ola Adeoye

01438 2422809

Members: R. Raynor (Chair), J. Gardner (Vice Chair), Bob Clark, J. Hollywell, Margaret Notley **Independent:** Brian Mitchell

AGENDA

**** **PART I**

1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

2 MINUTES - 24 JUNE 2008

To approve as a correct record the Minutes of the Meeting held on 24 June 2008.

Minutes attached

3 EXTERNAL AUDIT AND INSPECTION PLAN 2008/09

To advise Members of the External Audit and Inspection Plan 2008-09 to be carried out by the Council's appointed external auditors Grant Thornton.

Report attached

Appendices attached

4 AUDIT COMMISSION ANNUAL GOVERNANCE REPORT

To present the Annual Governance Report by the Audit Commission for consideration and approval.

REPORT TO FOLLOW

5 DATA QUALITY ACTION PLAN PROGRESS REPORT

That Members note the progress against the actions set out in the Data Quality Action Plan

Report attached
Appendices attached

6 INTERNAL AUDIT PROGRESS REPORT

Report attached
Appendices attached

7 INTERNAL AUDIT CHARTER

Report attached
Appendices attached

8 URGENT PART I BUSINESS

To consider any Part I business accepted by the Chair as urgent

9 EXCLUSION OF THE PRESS AND PUBLIC

To consider the following motion:-

"That under Section 100 (A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1-7 of Part I of Schedule 12A of the Act"

****** PART II**

10 PART II MINUTES - 24 JUNE 2008

Minutes attached

11 STRATEGIC RISK REGISTER QUARTER 2 2008/9

To note the latest Strategic Risk Register.

To note progress in embedding the Council's risk management arrangements

Report attached
Appendices attached

12 URGENT PART II BUSINESS

To consider any Part II business accepted by the Chair as urgent